

## **Burnaby Village Museum's Community Advisory Committee**

### **Frequently Asked Questions**

#### **1. What is an Advisory Committee?**

The Museum's Advisory Committee is a volunteer group of local individuals that provide advice and help identify resources for Museum projects. The committee supports the Museum's goal of highlighting the diverse communities that make up Burnaby's past and present.

The Committee does not provide governance oversight, strategic planning or coordinate any fundraising or marketing initiatives.

#### **2. What kinds of projects will I be involved in as part of this Committee?**

The Museum is always working on developing new programs and exhibits. In order to do so, staff call upon the Advisory Committee to put them in touch with new connections and new perspectives. This helps the Museum continually find new ideas and opportunities to showcase Burnaby's culture and history. For example, you may be asked for feedback on a new school program or suggest a particular community contact for a future exhibit.

#### **3. When does the Advisory Committee meet?**

The Advisory Committee meets at least three times per year with additional meetings arranged by Museum staff as required. Each meeting will be 1.5 hours in length and take place on a Thursday evening. The schedule of meeting dates will be circulated and agreed upon at the start of each year, but generally take place every 3-4 months.

#### **4. What if I can't make all the scheduled meetings?**

The Museum expects that members are present for all meetings and do not miss more than one meeting per year to serve on this Committee.

#### **5. I can only attend meetings online. Is this okay?**

Meetings are in-person and participation is required in this format. Remote access is not available.

**6. Is the Advisory Committee a paid role?**

No. The Museum's Community Advisory Committee is a volunteer role providing advice to staff to support the Museum's goal to highlight diverse communities that make up Burnaby. By joining the Advisory Committee, members will become a volunteer with the City of Burnaby and receive all the privileges and benefits of City volunteers. This includes having your information stored with the City's volunteer management software, Better Impact.

**7. Do I have to have a background in museums of heritage to serve on the committee?**

No, we see this as our role and responsibility. It is not necessary that you come with knowledge and expertise from a museum setting. However, familiarity with museums is an asset.